



ROYAL AUTOMOBILE CLUB OF AUSTRALIA

Incorporating Imperial Service Club Limited

RACA Historic Vehicle Registration Process

How To Apply

You must be a financial member of the Royal Automobile Club of Australia.

Transport NSW has outlined their requirements for applying for HVR and we aim to make this process as smooth as possible. Below we have outlined all the necessary steps and requirements you must follow when applying.

All applications and annual renewals must be presented to our **Membership Ambassador as the main point of contact with the registrar**. Any applications sent directly to the registrar may be delayed.

Some documents are accepted via email; however, Transport NSW requires original documentation for some elements. **Original documents must be sent via post or handed into reception at the club.**

Please read below carefully.

Please be advised this **process can take up to 14 days**. We do endeavour to complete this as soon as possible so please be patient.

Also with new applications, the **Member is to advise the Club of the plate number that has been issued to their car once registered.**

The Registrar should receive:

- **Application** - RACA Historic Registration Application Form (*emailed or hard copy*)
- Photographs of the car (*emailed or hard copy*)
 - Front Three Quarter image
 - Rear Three Quarter image
 - Engine Bay
 - Interior
 - Please note, images are not required for annual renewal unless significant changes have been made to the vehicle.
 - Where possible a photo of the engine number, Vin or Chassis number and I.D. Build plate.
- **Current Pink Slip** for Vehicle (*emailed or hard copy*)
 - Members should Ensure the Authorised Examiner includes the Engine, Vin or Chassis number on the (Manual Type) Pink Slip.
- **RMS Application for Conditional Registration (# 1246)** (*Original Copy*)
 - Only required for initial registration, not annual renewal and have the examiner complete the vehicle ID section on page 3 of the 1246 form.
- **RMS Vehicle Declaration Form (# 1259)** signed by AIS Inspector as per Pink Slip (*Original Copy*)
 - Please ensure you use the full name of the club - Royal Automobile Club of Australia on the application



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The RACA Membership Ambassador will forward all original documents with a return envelope for stamping, signing and returning to the club where you can pick up or we can post to you.

When attending the Service NSW office the following will be required -

- Proof of purchase or ownership of Vehicle. (Original copy)
- Current NSW Drivers License as proof of ID.
- A current NSW Pink Slip.
- Completed and approved RMS Application for Conditional Registration Form (# 1246). (Original copy)
- Approved RMS Historic Vehicle Declaration Form (# 1259). (Original copy)
- If your vehicle has current registration plates these will need to be handed in at the time.

From Service NSW you will receive:

- A set of Historic Registration plates (Charged out as a one off fee when received).
- Historic Vehicle registration papers.
- Receipt confirming Compulsory Third party insurance (green slip) for the vehicle.
- Certificate of Approved Operations, which must be kept in the vehicle at all times.
- A RMS Historic and Classic Log Book for journey recording.
 - *Log book needs to be kept on the car at all times.*